

MINUTES OF WOODLAND HILLS CITY, UTAH, PLANNING COMMISSION PUBLIC HEARING AND PUBLIC MEETING HELD ON JUNE 18, 2025

On June 18, 2025, the planning commission held a public hearing to take public comment on a number of issues, including proposed ordinance changes. They are included below:

1. Proposed change to city code 9.1.7 Wildland Urban Interface code to adopt both the Utah and International Wildland Urban Interface code as adopted by the State of Utah.

The public hearing commenced and ended at 7:05pm pm with no public comments being made.

Chairman Frandsen then called the Planning Commission public meeting to order. Present were Commissioners Severin Johnson, Larry Henry, John Stout, Lori Thomas, Simon Kirschman, and Wayne Frandsen. Chairman Frandsen called on Commissioner Lori Thomas to offer the invocation and Commissioner Simon Kirschman to lead the pledge of allegiance.

Chairman Frandsen opened the meeting for public comment and there was none.

Item number 6 on the agenda was to approve planning commission meeting minutes of May 21, 2025. Commissioner Stout made a motion to approve the minutes, which motion was seconded by Commissioner Johnson. All voted in favor of the motion.

Item number 7 on the agenda was a discussion of the proposed change to our city ordinances to adopt both the Utah and International Wildland Urban Interface Codes. Chairman Frandsen advised that through apparent oversight the city had never formally adopted these ordinances even though we had been following them. Following a brief discussion, Commissioner Henry made a motion to recommend these two ordinance changes to the city council, which motion was seconded by Commissioner Stout. All voted in favor of the motion.

Item number 8 on the agenda was a discussion lead by Chairman Frandsen of an upcoming change to our city ordinances relative to the job title of Building Official. This person will be designated as the city's Community Development Director. This person at the present time is Ted Mickelsen and he will have all of the authority of the previous titled Building Official, except for approving Temporary Occupancy Permits and Permanent Occupancy Permits and Certificates of Completion. This is being done in order to comply with a new State law on the matter which requires a city's building official to have further certifications which Ted does not have. Instead, we will be going to Sunrise Engineering, our present building inspectors, to approve the issuance of these documents.

There being no further business to conduct, Commissioner Thomas made a motion to adjourn the meeting which motion was seconded by Commissioner Johnson. All voted in favor of the motion and the meeting was adjourned at 7:40pm.

Wayne Frandsen, Chairman