



**Woodland Hills
Community Development Committee Meeting Agenda
January 27, 2025**

Notice is Hereby Given that the Woodland Hills Community Development Committee will meet on January 27, 2025, at 5:00 p.m. Meetings are held at the Woodland Hills City Center, 690 South Woodland Hills Drive, Woodland Hills, Utah.

1. Call to Order
 - a. Chairperson: Kiersten Thomson (in-person)
 - b. Roll Call
2. Approval of Minutes from Previous Meeting
 - a. Review and approve minutes from the last committee meeting held on 11/25/2024 at 5:00 PM.
3. Formulate Next Steps with Sunrise Engineering
4. Committee vote on proposing to the city council to hold a public open house on the same night as the town hall on Tuesday, March 25, 2025.
5. Adjournment

Posted January 23, 2025

Jody Stones, City Recorder

Zoom Meeting Information

<https://zoom.us/j/92770223071?pwd=EFWOnNMbF2N4z3hQFrMgGG6dCz8XGu.1>

Meeting ID: 927 7022 3071

Passcode: 880745



Name of Committee: **Community Development Committee**

Meeting Date: **1/27/2025**

Meeting Time: **5:00 PM**

Meeting Location: **Woodland Hills City Center + Remote Participants**

Members Present: **Kiersten Thomson, Kari Malkovich, Chloe Cleveland, Lori Thomas, Brandi Johns, Severin Johnson, Daniel Jensen**

Other Attendees: **Wayne Frandson, Ted Mickelson**

Members Excused: **Nate Meyers**

The meeting was called to order at 5:02 PM by Kiersten Thomson.

Agenda Item	Approval of Minutes from Previous Meeting
Discussion	We have reviewed the November meeting minutes.
Motion	Lori Thomas
Second	Brandi Johns
Vote	Unanimous Vote to approve

Agenda Item	The next meeting will be on March 3 rd at 5pm
Discussion	The next meeting will be cancelled on February 24 th and will be instead held on Monday, March 3 rd at 5pm.
Motion	Chloe Cleveland
Second	Lori Thomas
Vote	Unanimous Vote to approve

Agenda Item	Committee Vote on City Council Proposal for Public Open House
Discussion	<p>The proposal will be sent to City Council to hold a Public Open House on the same night as the town hall: Tuesday, March 25th, 2025.</p> <p>The purpose of the Public Open House will be to explain the upcoming process / plan and results of the survey to residents as well as asking them for continued feedback. We will include scenario options (with considerations which may include aesthetic, tax impact / city cost, state law requirements, and traffic impacts).</p> <p>Once approved, we will be noticing the public via websites (city and project), Facebook, email, mailbox, etc.</p>
Motion	Kiersten Thomson
Second	Chloe Cleveland
Vote	Unanimous Vote to Approve

Motion to Adjourn: **Chloe Cleveland**

Second: **Lori Thomas**

The meeting was adjourned at 5:44 p.m.

Kiersten Thomson

Chair Secretary or Chairperson



**Woodland Hills
Community Development Committee Meeting Agenda
March 3rd, 2025**

Notice is Hereby Given that the Woodland Hills Community Development Committee will meet on Monday, March 3rd, at 5:00 p.m. Meetings are held at the Woodland Hills City Center, 690 South Woodland Hills Drive, Woodland Hills, Utah.

1. Call to Order
2. Review and approve minutes from the last committee meeting held on January 27, 2025
3. Develop and approve a plan for the city town hall and public open house- Daniel Jensen
 - a. Overview of Sunrise Engineering's role in the public open house.
 - b. Discussion on what the committee can provide to the city council
 - c. Discuss the city councils' needs for the town hall and the committee will support
4. Review and Discuss the Project Timeline-Daniel Jensen
 - a. Assess completed milestones
 - b. Identify pending deliverables
 - c. Ensure alignment with the projected timeline to report progress to the city council
5. Adjournment

Posted February 27, 2025

Jody Stones, City Recorder



Name of Committee: **Community Development Committee**

Meeting Date: **3/3/2025**

Meeting Time: **5:00 PM**

Meeting Location: **Woodland Hills City Center + Remote Participants**

Members Present: **Kiersten Thomson, Kari Malkovich, Chloe Cleveland, Brandi Johns, Nate Meyers, Daniel Jensen**

Other Attendees: **Wayne Frandson, Ted Mickelson**

Members Excused: **Lori Thomas, Severin Johnson**

The meeting was called to order at 5:05 PM by Kiersten Thomson.

Agenda Item	Approval of Minutes from Previous Meeting
Discussion	We have reviewed the previous meeting minutes.
Motion	Brandi Johns
Second	Kiersten Thomson
Vote	Unanimous Vote to approve

Agenda Item	Develop and approve a plan for the city town hall and public open-house by Daniel Jensen
Discussion	<ol style="list-style-type: none">1. Overview of Sunrise Engineering's role in the public open house.*2. Discussion on what the committee can provide for the city council.3. Discuss the city council's needs for the town hall and the committee will support. <p>*Relative plan for the Open House: 1) Process and procedure, 2) Survey results, 3) Visual survey & follow-up questions</p> <p>The purpose of the Public Open House will be to explain the upcoming process / plan and results of the survey to residents as well as asking them for continued feedback. We will include scenario options (with considerations which may include aesthetic, tax impact / city cost, state</p>

	law requirements, and traffic impacts). We will be noticing the public via websites (city and project), Facebook, email, mailbox, etc.
Motion	
Second	
Vote	

Agenda Item	Review and Discuss the Project Timeline by Daniel Jensen
Discussion	<ol style="list-style-type: none"> 1. Assess completed milestones. 2. Identify pending deliverables. 3. Ensure alignment with the projected timeline to report progress to the city council.
Motion	
Second	
Vote	

Agenda Item	Next Meeting Planned
Discussion	Our committee will continue to meet on the fourth Monday, which makes our next meeting March 24 th at 5pm.
Motion	
Second	
Vote	

Motion to Adjourn: **Kiersten Thomson**

Second: **Chloe Cleveland**

The meeting was adjourned at 6:15 p.m.

Kiersten Thomson

Chair Secretary or Chairperson



**Woodland Hills
Community Development Committee Meeting Agenda
March 24th, 2025**

Notice is Hereby Given that the Woodland Hills Community Development Committee will meet on Monday, March 24th, at 5:00 p.m. Meetings are held at the Woodland Hills City Center, located at 690 South Woodland Hills Drive, Woodland Hills, Utah.

1. Call to Order

Chairperson: Kiersten Thomson

2. Approval of Minutes from Previous Meeting

Review and approve minutes from the last committee meeting held on MARCH 3, 2025

3. Review agenda and plan for the public open house

Presenter: Daniel Jensen

Overview of the public open house.

4. Adjournment

Posted March 21, 2025

Jody Stones, City Recorder



Name of Committee: **Community Development Committee**

Meeting Date: **3/24/2025**

Meeting Time: **5:00 PM**

Meeting Location: **Woodland Hills City Center + Remote Participants**

Members Present: **Kiersten Thomson, Kari Malkovich, Lori Thomas, Brandi Johns, Severin Johnson**

Other Attendees: **Daniel Jensen**

Members Excused: **Nate Meyers, Chloe Cleveland**

The meeting was called to order at 5:07 PM by Kiersten Thomson.

Agenda Item	Approval of Minutes from Previous Meeting
Discussion	We have reviewed the March 3, 2025 meeting minutes.
Motion	Lori Thomas
Second	Brandi Johns
Vote	Unanimous Vote to approve

Agenda Item	Review agenda and plan for public open house
Discussion	<p>Daniel reported to the committee that he met separately with Ted Mickelsen, Wayne Frandsen, and Sherry Burger.</p> <p>Daniel presented the draft of his slide presentation for the public open house and agreed to send out a reminder email to the survey respondents with details for the public open house.</p> <p>Daniel shared that he will prepare and provide maps of the city with interactive elements that will be displayed on 4 separate tables for residents to manipulate and give their feedback and opinions.</p> <p>We discussed how many committee members will be present and how they can help with the public open house.</p>

Motion to Adjourn:

Second:

The meeting was adjourned at 5:52 p.m.

Kiersten Thomson

Chair Secretary or Chairperson

Community Development Committee Meeting Agenda

Date: Monday, April 28, 2025

Time: 5:00 PM

Location: Woodland Hills City Office

Zoom Link:

1. Call to Order

Chairperson: Kiersten Thomson

Roll Call

2. Approval of Minutes from Previous Meeting

Review and approve minutes from the last committee meeting held on March 24, 2025

3. Review and Discuss the Results and Feedback from the Open House

Presenter: Daniel Jensen and the Community Development Committee members

4. Adjournment



Name of Committee: **Community Development Committee**

Meeting Date: **4/28/2025**

Meeting Time: **5:00 PM**

Meeting Location: **Woodland Hills City Center + Remote Participants**

Members Present: **Kiersten Thomson, Lori Thomas, Brandi Johns**

Other Attendees: **Daniel Jensen, Wayne Frandsen**

Members Excused: **Nate Meyers, Chloe Cleveland, Severin Johnson, Kari Malkovich**

The meeting was called to order at 5:01 PM by Kiersten Thomson.

Agenda Item	Review and Discuss the Results and Feedback from the Open House
Discussion	<p>Brandi Johns shared that many individuals came to a similar consensus after the open house. Kiersten Thomson agreed that the maps at the different table had similar layouts with commercial by 11200 S and decreasing density as you approach the current housing units on the mountain.</p> <p>Kiersten shared there was a question at the open house about grants for a conservation easement to protect land for the elk. Daniel will look into this.</p> <p>Daniel shared the feedback he took away was that people were most concerned about the design of the development, with some open to increased density accompanied by green space, trails, and an overall mountain design. He also explained the benefits of an overlay area for future consideration.</p> <p>As a result of the open house Daniel has begun drafting the general plan and introduced a Land Use map draft. This draft will be sent to all committee members to review and for them to provide feedback at the next community development committee meeting.</p>

Motion to Adjourn: Kiersten Thomson

Second: Brandi Johns

The meeting was adjourned at 5:40 p.m.

Kiersten Thomson

Chair Secretary or Chairperson

Community Development Committee Meeting Agenda

Date: Monday, May 12, 2025

Time: 5:00 PM

Location: Woodland Hills City Office

Zoom Link:

1. Call to Order

Chairperson: Kiersten Thomson

Roll Call

2. Approval of Minutes from Previous Meetings

Review and approve minutes from the last committee meeting held on March 24, 2025 and April 23, 2025.

3. Review, discuss, and approve the Goals, Objectives, and Strategies for the draft section of the General Plan.

Presenter: Daniel Jensen

4. Outline plan to review 2-3 section of the General Plan each month until complete.

5. Adjournment



Name of Committee: **Community Development Committee**

Meeting Date: **5/12/2025**

Meeting Time: **5:00 PM**

Meeting Location: **Woodland Hills City Center + Remote Participants**

Members Present: **Kiersten Thomson, Brandi Johns, Chloe Cleveland, Kari Malkovich, Severin Johnson**

Other Attendees: **Daniel Jensen, Wayne Frandsen, Lori Thomas**

Members Excused: **Nate Meyers**

The meeting was called to order at 5:00 PM by Kiersten Thomson.

Motion to approve meeting minutes approved 4/28/25 by Brandi Johns. Seconded by Kiersten Thomson.

Motion to make the removal of the the TDR Program option strike through made by Keirsten Thomson. Seconded by Brandi Johns. Motion passed.

Agenda Item	Outline plan to review 2-3 sections of the General Plan each month until the General Plan Draft is complete
Discussion	<p>Daniel Jensen led the committee through the first Land Use Goal – Maintain and Enhance Rural Mountain Community Feel.</p> <p>We discussed topics such as exploring a TDR program to protect hillsides or other open space areas as well as overlay requests available in specific areas upon council approval. We will continue discussions on this first section of Land Use Goals next meeting.</p> <p>Committee members will be receiving a draft via email and will need to leave their comments on it by May 31st. Therefore, Daniel can have the documentation including our comments ready to be reviewed for our next meeting, which will be held on June 23rd.</p>

Motion to Adjourn: Severin Johnson

Second: Kiersten Thomson

The meeting was adjourned at 6:00 p.m.

Kiersten Thomson

Chair Secretary or Chairperson

Community Development Committee Meeting Agenda

Date: Monday, June 23, 2025

Time: 5:00 PM

Location: Woodland Hills City Office

1. Call to Order

Chairperson: Kiersten Thomson
Roll Call

2. Approval of Minutes from Previous Meetings

Review and approve minutes from the meetings held on March 24 and May 12, 2025

3. Review and Discuss the Goals Presented by Daniel Jensen of Sunrise Engineering

Presenter: Daniel Jensen

4. Adjournment



Name of Committee: **Community Development Committee**

Meeting Date: **6/23/2025**

Meeting Time: **5:00 PM**

Meeting Location: **Woodland Hills City Center + Remote Participants**

Members Present: **Kiersten Thomson, Kari Malkovich, Lori Thomas, Brandi Johns**

Other Attendees: **Daniel Jensen**

Members Excused: **Nate Meyers, Chloe Cleveland, Severin Johnson**

The meeting was called to order at 5:05 PM by Kiersten Thomson.

Announcement	Nate Meyers, member of the community development committee resigned on June 23, 2025.
	Members of the committee and community will invite residents to fill the seat on the committee.

Agenda Item	Approval of Minutes from March 24, 2025 Meeting
Discussion	We have reviewed the March 24, 2025 meeting minutes.
Motion	Kiersten Thomson
Second	Lori Thomas
Vote	Unanimous Vote to approve

Agenda Item	Approval of Minutes from Previous Meeting held on May 12, 2025
Discussion	We have reviewed the March 12, 2025 meeting minutes.
Motion	Lori Thomas
Second	Brandi Johns
Vote	Unanimous Vote to approve

Agenda Item	Review & Discuss Goals Presented by Daniel Jensen of Sunrise Engineering
Discussion	<p>Daniel reported to the committee that we were to review 3 sections of the general plan including the goals of land use, transportation, and moderate income housing.</p> <p>These three sections are out of 10 total sections plus an appendix. The appendix will include survey results from the community survey held last fall. One of the chapters will include the state mandated annexation plan. The other 9 chapters will be formatted to include sections typical to the general plan such as land use, housing, transportation, trails, water, natural resources, etcetera.</p> <p>Prior to the community development committee held in July meeting, Daniel will provide goals for the next two chapters and include three finalized sections for the goals reviewed in our meeting today, including land use, moderate income housing, and transportation.</p> <p>Kari Malkovich,, City Council liaison asked clarifying questions about ADUs.</p> <p>Kiersten Thompson, committee chair, asked clarifying questions about parking requirements for moderate house styles, stop bars at intersections, the reasoning for the verbiage to avoid cul de sacs, and suggested a language change to include engaging with residents of all demographics.</p>
Motion	Kiersten Thomson motioned to approve the 3 sections pertaining to Land Use, Moderate Income Housing and Transportation as edited and reviewed in our meeting today, June 23, 2025.
Second	Brandi Johns
Vote	Unanimous Vote to Approve

Motion to Adjourn: Kiersten Thomson

Second: Lori Thomas

The meeting was adjourned at 5:45 p.m.

Kiersten Thomson

Chair Secretary or Chairperson



Woodland Hills City
690 S. Woodland Hills Drive
Woodland Hills, UT 84653
www.woodlandhills-ut.gov

Woodland Hills
Community Development Committee Meeting Agenda
August 11, 2025

Notice is Hereby Given that the Woodland Hills Community Development Committee will meet on Monday, August 11th, at 5:00 p.m. Meetings are held at the Woodland Hills City Center, 690 South Woodland Hills Drive, Woodland Hills, Utah.

1. Call to Order: Chairperson: Kiersten Thomson
2. Approval of Minutes from Previous Meeting: Review and approve minutes from the last committee meeting held on June 23, 2025
3. Review goals and objectives for the General Plan Sections Chapter 6 Trails, Chapter 7 Economic Development, and Chapter 10 Annexation: Presenter- Daniel Jensen
4. Follow up on any interest in the open position on the community development committee.
5. Adjournment

Posted July 31, 2025

Jody Stones, City Recorder

****To stay updated on meeting time changes or cancellations, we encourage you to subscribe to the Utah Public Notice Website (<http://www.utah.gov/pmn/index.html>)**

****If you are unable to attend the meeting in person, there will be a Zoom link available for the meeting on the city calendar, which can be found at www.woodlandhills-ut.gov**



Name of Committee: **Community Development Committee**

Meeting Date: **8/11/2025**

Meeting Time: **5:00 PM**

Meeting Location: **Woodland Hills City Center + Remote Participants**

Members Present: **Kiersten Thomson, Lori Thomas, Brandi Johns, Chloe Cleveland**

Other Attendees: **Daniel Jensen, Ben Hillyard**

Members Excused: **Severin Johnson, Kari Malkovich**

The meeting was called to order at 5:02 PM by Kiersten Thomson.

Agenda Item	Approval of Minutes from June 23, 2025 Meeting
Discussion	
Motion	Lori Thomas
Second	Kiersten Thomson
Vote	Unanimous Vote to approve

Agenda Item	Review & Discuss Goals Presented by Daniel Jensen of Sunrise Engineering
Discussion	<p>Daniel reported to the committee that we were to review 3 sections of the general plan including the goals of economic development, trails, and annexation. These three sections are out of 10 total sections plus an appendix.</p> <p>The annexation plan was presented and discussed. Areas of the map were revised with input from Ben Hillyard.</p> <p>The committee reviewed the Trails section and asked that the trails section be reviewed with the Parks and trails city committee.</p> <p>The committee reviewed the Economic Development section.</p> <p>The committee will continue with its regularly scheduled meeting on</p>

	August 25, 2025.
Motion	No vote was taken
Second	
Vote	

Motion to Adjourn: Kiersten Thomson

Second: Chloe Cleveland

The meeting was adjourned at 5:46 p.m.

Kiersten Thomson

Chair Secretary or Chairperson

**Woodland Hills
Community Development Committee
Meeting Agenda**

Date: Monday, August 25, 2025

Time: 5:00 PM

Location: Woodland Hills City Office

1. Call to Order

Chairperson: Kiersten Thomson

Roll Call

2. Approval of Minutes from Previous Meeting

Review and approve minutes from the last committee meeting held on August 11, 2025

3. Review goals and objectives for the General Plan Sections-

Presenter: Daniel Jensen

4. Adjournment

Posted:

August 21, 2025

Jody Stones, City Recorder

- A link to the meeting can be found on the city calendar on the Woodland Hills City Website.



Name of Committee: **Community Development Committee**

Meeting Date: **8/25/2025**

Meeting Time: **5:00 PM**

Meeting Location: **Woodland Hills City Center + Remote Participants**

Members Present: **Kiersten Thomson, Lori Thomas, Brandi Johns**

Other Attendees: **Daniel Jensen**

Members Excused: **Severin Johnson, Kari Malkovich, Chloe Cleveland**

The meeting was called to order at 5:03 PM by Kiersten Thomson.

Agenda Item	Approval of Minutes from the August 11, 2025 Meeting
Discussion	Minutes were not ready for approval. Committee will approve the August 11 minutes at the next meeting.
Motion	
Second	
Vote	No vote was taken

Agenda Item	Review & Discuss Goals Presented by Daniel Jensen of Sunrise Engineering
Discussion	<p>Daniel reported to the committee the draft of the general plan for the sections that have been reviewed by the committee up until this point. The committee discussed the concerns raised by the planning commission regarding Dark Skies and decided to hold any adjustments made to the general plan draft until the final draft is complete.</p> <p>The committee will receive and review chapters 8&9 and will also receive the completed draft for chapter 6. The committee will review these three chapters that will complete the general plan draft at the next meeting on September 22, 2025.</p> <p>Those in attendance agreed that the draft so far is clean, presentable,</p>

	<p>with helpful information and explanation of Utah State Code and including the survey results from the resident survey completed by Sunrise Engineering.</p> <p>The committee will continue with its regularly scheduled meeting on Monday September 22, 2025. If the general plan draft is approved by the community development committee in September, the committee suggests the draft be posted online on the city website as well as in the city newsletter for resident to comment and opine. The draft will be provided to the planning commission for review and a public hearing. Following that, the draft will go to the city council for approval.</p> <p>Daniel Jensen will prepare two drafts of the general plan. One with the dark skies incorporated and one without.</p>
Motion	No vote was taken
Second	
Vote	

Motion to Adjourn: Kiersten Thomson

Second: Lori Thomas

The meeting was adjourned at 5:45 p.m.

Kiersten Thomson

Chair Secretary or Chairperson



**Woodland Hills
Community Development Committee Meeting Agenda
September 22, 2025**

Notice is Hereby Given that the Woodland Hills Community Development Committee will meet on Monday, September 22, 2025, at 5:00 p.m. Meetings are held at the Woodland Hills City Center, 690 South Woodland Hills Drive, Woodland Hills, Utah.

1. Call to Order

Chairperson: Kiersten Thomson

2. Approval of Minutes from Previous Meetings: Review and approve minutes from the meetings held on August 11 and August 25, 2025

3. Review and Discuss the Goals Presented by Daniel Jensen of Sunrise Engineering:
Presenter: Daniel Jensen

4. Review and discuss the final draft of the General Plan:

Presenter(s): Daniel Jensen, committee members, public

5. Adjournment

Posted August 25, 2025

Jody Stones, City Recorder



Name of Committee: **Community Development Committee**

Meeting Date: **9/22/2025**

Meeting Time: **5:00 PM**

Meeting Location: **Woodland Hills City Center + Remote Participants**

Members Present: **Kiersten Thomson, Brandi Johns, Chloe Cleveland, Kari Malkovich**

Other Attendees: **Ted Mickelsen, Wayne Frandsen**

Members Excused: **Severin Johnson, Lori Thomas**

The meeting was called to order at 5:01 PM by Kiersten Thomson.

Agenda Item	Approval of Minutes from August 11, 2025 and August 25, 2025 Meetings
Discussion	
Motion	Brandi Johns
Second	Chloe Cleveland
Vote	Unanimous Vote to approve

Agenda Item	Review & Discuss Goals Presented by Daniel Jensen of Sunrise Engineering
Discussion	<p>Daniel reported to the committee that we were to review 3 sections of the general plan. There are 10 total sections plus an appendix. We reviewed and made suggestions for many sections (including 8 & 9). We plan to have a complete document to review these next two weeks and vote on during our next meeting.</p> <p>The committee will continue with its next scheduled meeting on Tuesday, October 7, 2025.</p>
Motion	No vote was taken.

Second	
Vote	

Motion to Adjourn: Chloe Cleveland

Second: Kiersten Thomson

The meeting was adjourned at 6:10 p.m.

Kiersten Thomson

Chair Secretary or Chairperson



**Woodland Hills
Community Development Committee Meeting Agenda
October 20th, 2025**

The Woodland Hills Community Development Committee will hold its meeting on Monday, October 20th, 2025, at 5:00 p.m. The meeting takes place at the Woodland Hills City Center, located at 690 South Woodland Hills Drive, Woodland Hills, Utah. Electronic participation links are available on the city calendar.

1. Call to Order

Chairperson: Kiersten Thomson

2. Approval of Minutes from Previous Meeting

Review and approve minutes from the last committee meeting held on September 22, 2025

3. Review Chapter 6 and Receive Input from Jeremy regarding Trails

Presenter: Daniel Jensen

4. Review and Vote on Final General Plan

Discussion: Community Development Committee

5. Adjournment

Posted October 8th, 2025

Jody Stones, City Recorder



Name of Committee: **Community Development Committee**

Meeting Date: **10/20/2025**

Meeting Time: **5:00 PM**

Meeting Location: **Woodland Hills City Center + Remote Participants**

Members Present: **Kiersten Thomson, Lori Thomas, Brandi Johns, Severin Johnson**

Other Attendees: **Daniel Jensen (remote), Kari Malkovich, Wayne Frandsen**

Members Excused: **Chloe Cleveland**

The meeting was called to order at 5:02 PM by Kiersten Thomson.

Agenda Item	Approval of Minutes from September 22, 2025 Meeting
Discussion	
Motion	Brandi Johns
Second	Lori Thomas
Vote	Unanimous Vote to approve

Agenda Item	Review & Discuss Chapter 6
Discussion	<p>Daniel review chapter 6. The PTR committee had met with Daniel and reviewed chapter 6 agreeing with its content. Jeremy Searle had also reviewed the goals of Chapter 6 and felt it aligned with the trails study.</p> <p>Kari Malkovich shared that residents on Skylake were concerned about the trail being in their yard. The map in General Plan does not reflect that so the committee did not feel this would be a cause for concern in the future.</p>
Motion	The committee discussed the chapter but did not vote to approve it as a standalone section.

Second	
Vote	

Agenda Item	Final Approval of the General Plan
Discussion	<p>Severin Johnson made corrections to the draft. Daniel will follow up with Ted Mickelsen regarding the status of collector roads.</p> <p>Wayne Frandsen asked the committee to make the changes he requests before presenting it to the Planning Commission. The Community Development Committee response was that it will follow due process and encouraged members to vote based on their own views regarding the document's goals. The version that will be presented to the Planning Commission will reflect their collective input and votes. Once a final DRAFT version is approved by the Community Development Committee, the final DRAFT version will be submitted to the Planning Commission for review.</p> <p>The committee discussed dark skies removing elements that encouraged policy or city ordinances to be created and any "dark sky" wording for "night sky" wording.</p>
Motion	<p>There were too many changes and questions that need answers before the committee can approve the final version.</p> <p>The committee will meet on November 17, 2025, to approve the final version.</p>
Second	
Vote	

Motion to Adjourn: Kiersten Thomson

Second: Lori Thomas

The meeting was adjourned at 6:38 p.m.

Kiersten Thomson

Chair Secretary or Chairperson



**Woodland Hills
Community Development Committee Meeting Agenda
November 17th, 2025**

The Woodland Hills Community Development Committee will hold its meeting on Monday, November 17th, 2025, at 5:00 p.m. The meeting takes place at the Woodland Hills City Center, located at 690 South Woodland Hills Drive, Woodland Hills, Utah. Electronic participation links are available on the city calendar.

1. Call to Order

- Chairperson: Kiersten Thomson (in-person)
- Roll Call

2. Approval of Minutes from Previous Meeting

- Review and approve minutes from the last committee meeting held on 10/20/2025 at 5:00 PM.

3. Discuss General Plan and Approve Final Version to send to the Planning Commission

4. Adjournment

Posted October 22, 2025

Jody Stones, City Recorder



Name of Committee: **Community Development Committee**

Meeting Date: **11/17/2025**

Meeting Time: **5:00 PM**

Meeting Location: **Woodland Hills City Center + Remote Participants**

Members Present: **Severin Johnson, Kiersten Thomson, Lori Thomas, Brandi Johns**

Other Attendees: **Daniel Jensen, Sunrise Engineering; Kari Malkovich, Woodland Hills City Council Liaison; Jeremy Searle, WCG**

Members Excused: **Chloe Cleveland**

The meeting was called to order at 5:04 PM by Kiersten Thomson.

Agenda Item	Approval of Minutes from the 10/20/25 Meeting
Discussion	Meeting minutes approved for 10/20/25 meeting.
Motion	Severin Johnson
Second	Brandi Johns
Vote	Unanimous Aye votes to approve

Agenda Item	Kari Malkovich asked to share a document regarding the development of the Community Development Committee for the record
Discussion	Kari read the Operations of Policy and Procedure document adopted on August 22, 2023 with subject Community Development Committee. The document is included with this document to record.
Motion	No vote was taken
Second	

Vote	
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Agenda Item	Discuss General Plan and Approve Final Version
Discussion	<p>Jeremy Searle provided information to inform Chapter 6: Recreation & Trails. There was discussion regarding future development by private developers and the County and how it impacts or adds to the proposed trail system. The community is highly interested in trails and there is a feasibility study to be done.</p> <p>The committee reviewed again the Land Use section regarding the Dark Skies and Night Skies language in the General plan leaving in the intention of the city to preserve the night skies but removing any language that would add or suggesting the council to add code regarding Dark Sky regulation by the city.</p> <p>The committee concluded discussion and Kiersten Thomson motioned to approved the general plan as amended and contingent on fixing the grammar and few sentence changes suggested during the meeting held on the November 17, 2025.</p> <p>The committee discussed how the strategic plan and general plan will work together with the general plan offering the long term goals and the strategic plan offering the short term goals. The community development committee will develop a draft of the short term goals based on meeting with the council regarding the general plan and will provide that draft to the council for their review and edits based on their vision and goals for the city.</p>
Motion	Kiersten Thomson
Second	Brandi Johns
Vote	Unanimous vote to approve Severin Johnson, Brandi Johns, Kiersten Thomson, and Lori Thomas

The next community development committee meeting will be held on January 12, 2026 at 5:00 pm.

Motion to Adjourn: Brandi Johns

Second: Lori Thomas

The meeting was adjourned at 6:06 p.m.

Kiersten Thomson

Chair Secretary or Chairperson